



**KARNATAKA STATE LEGAL SERVICES AUTHORITY,
BENGALURU**

**Standard Operating Procedure (SOP)
for conducting of E-Lok-Adalat**

1. To give wide publicity to National Lok Adalat scheduled on 25.06.2022 in Social Media, Local Print and Electronic Media.
2. The Presiding Officer of each Court shall take up all such cases where it appears that there is an element of settlement.
3. The Presiding Officer of each Court shall identify the cases which are ready for settlement/pre-conciliation and send the list to DLSA/TLSC well in advance without any delay.
4. The identified cases fit for settlement before National Lok Adalat must be mandatorily registered in CIS and NJDG portal at least one week prior to the scheduled National Lok Adalat.
5. All Member Secretaries of DLSA/TLSC shall prepare a list of Advocates for petitioners/claimants and respondents/ Insurance Companies by obtaining their WhatsApp number and E-mail ID well in advance.
6. The DLSAs/TLSCs can also collect the list of cases ready for settlement from the counsel for the parties to the cases.
7. In MVC Cases, the DLSAs shall prepare a list by grouping the cases depending on the Insurance Company and exchange it with counsel for Insurance company/claimant lawyers, through email/electronic mode.
8. The DLSAs/TLSCs shall fix a date for conciliation in advance. The Chairman of DLSA shall instruct the System Officer/Sheristedars to create VC Link for the pre conciliation. The said VC link shall be shared to the parties and their respective counsels/ to the learned counsel for claimants & respondents/insurance company through email/SMS/ WhatsApp requesting them to participate in pre-conciliation through VC (each Court can take up 15 to 25 cases per day at different time slots).

9. If during the pre conciliation the cases get settled, the compromise joint memo may be received then and there. The compromise may be recorded in the virtual presence of parties and thereafter the case may be referred to National Lok Adalat on the scheduled date for drawing up of Award.
10. In MVC Cases, the Presiding Officer shall direct the claimant counsel to produce all necessary documents viz., medical bills, particulars of DL, RC, FC Insurance policy of the offending vehicle and also Aadhar Card, Bank account particulars of the claimant/claimants to the Court and scanned copies of the said documents shall be sent through mail to the counsel for Insurance Company or the Insurance Company itself, well in advance.
11. Once the matter is ready for settlement, benches shall be constituted for the Lok Adalat and proceedings shall be held through VC only. The Chairman of DLSA shall instruct the System Officer/Sheristedars to generate separate VC Links well in advance to the Benches either through Google meet/Zoom/Vidyo Desktop or any other convenient VC application. The Benches constituted along with its VC link must be notified through notice boards and websites.
12. If the learned Non-judicial Conciliator intends to appear through virtual mode, a VC link shall be shared with him/her.
13. If any third party intends to participate in the conciliation process or any expert opinion for settlement is required, their presence may be secured via VC link with the prior approval of learned Conciliators.
14. On the date of Lok Adalat, the Bench Clerks of the concerned Bench shall act as Court Point Coordinator to admit participants for conciliation, to communicate with the parties and their respective Counsels.
15. The E-Lok-Adalat shall dispose of the matter by satisfying that the matter is settled and call-upon the learned Counsel to file the joint memo by delivering the same into the drop box placed at the Court premises for said purpose.
16. In respect of the cases settled in Lok-Adalat, Learned counsel for both the parties shall sign the Joint Memo/compromise petition and obtain the signatures of the parties and scanned soft copy of Joint Memo may be sent to the respective Court, immediately on the same day. The Lok-Adalat can check the authenticity and confirm about the lawful settlement, from the claimants through VC. The Courts may follow the directions issued by the Hon'ble High Court in WP No.7338/2020 dated 10.07.2020 regarding the settlement of the cases.
17. The Award shall contain a direction to the Insurance Company to credit the Award amount directly to the Bank account of the claimant / claimants through RTGS / NEFT (subject to condition for F.D. as ordered). The Bank account number of the claimant and IFSC Code shall be mentioned in the Award itself.

18. The Insurance Company shall credit the Award amount directly to the Bank account of the claimant as ordered in the Award and send the acknowledgment (through mail) to the concerned Court for reference. While depositing the Award amount to the bank, the concerned Insurance company shall intimate the Bank regarding the direction given in the Award regarding Fixed Deposit.
19. In case of any order for deposit of amount, there must be a direction to the party to invest the said amount in F.D and direction to the bank not to allow withdrawal by the party unless investment through F.D. is not made as directed in the Award.
20. DLSAs to ensure uploading of disposal report on the web portal of NALSA and furnish consolidated disposal report of respective district by including the Taluks, category wise to KSLSA by 04.00 p.m. on 25.06.2022.

Date: 23.03.2022
Bengaluru

Sd/-
(H. Shashidhara Shetty)
Member Secretary,
KSLSA